



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

April Term

~ Minutes ~

Thursday, May 24, 2018

8:50 AM

The Christian County Historic Courthouse

## I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Ralph Phillips	Eastern Commissioner	Present	8:50 AM
Hosea Bilyeu	Western Commissioner	Present	8:50 AM
Krista Cronin	Deputy Clerk	Present	8:50 AM
Malinda Young	Assistant	Present	8:50 AM

## 2. Establish Quorum

### Motion/Vote - 8:50 AM Christian County Commission

Discussion - 05-24-18-1 Approve Agenda

Attendees: Highway Administrator Miranda Beadles, Rance Burger with the Christian County Headliner

Presiding Commissioner Weter noted the presence of a quorum, and then Ms. Beadles noted that the 9:30 a.m. item should state that it is a lease review and approval of a John Deere motor grader for Common Two (instead of Common One). Presiding Commissioner Weter entertained a motion to make a correction on the agenda, and amend it to indicate that it is a motor grader for Common Two.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

### Motion/Vote - 8:52 AM

Approve Amended Agenda

Attendees: Highway Administrator Miranda Beadles, Rance Burger with the Christian County Headliner

Presiding Commissioner Weter entertained a motion to approve Christian County Commission's regular session agenda for today, May 24, 2018 as amended.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 8:55 AM Christian County Clerk**

Minutes & Financials Approval - 05-24-18-2 Approve Minutes & Financials

Attendees: Highway Administrator Miranda Beadles, Rance Burger with the Christian County Headliner

Presiding Commissioner Weter entertained a motion to approve Christian County Commission's regular session minutes from May 21, 2018. There are no financials to address.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**II. Agenda**

**Motion/Vote - 9:00 AM Krista Cronin**

Discussion - 05-24-18-3 Human Resources Proposal

Attendees: Highway Administrator Miranda Beadles, Rance Burger with the Christian County Headliner, Auditor Amy Dent, Resource Management Director Todd Wiesehan, Paula Brumfield, Assessor Danny Gray, Clerk Kay Brown, Sheriff Brad Cole

The Commission met with presenter Krista Cronin, Deputy Clerk, in regards to a Human Resources proposal. Ms. Cronin noted that she had sent the proposal to the Commission last week in order to allow them to review it, and requested of the Commission to allow her to develop a Human Resources department within Christian County Government, by appointing her as Human Resources Director. There was discussion about job duties, salary, and the County's current contract with an outside Human Resources vendor. Ms. Cronin spoke about the utilization of our employment lawyer through Midwest Public Risk, as well as County Counselor Housley for any situations outside of her scope of practice. Western Commissioner Bilyeu spoke about the funds budgeted for the outside Human Resources vendor could be used to fund Ms. Cronin's salary in the future. Clerk Kay Brown expressed concern that a Human Resources position would be created, and after the Circuit Court building is complete there would no longer be money to fund the position. Clerk Brown expressed her concern over the possibility of losing a good employee. There was then discussion about the 2019 budget, and Western Commissioner Bilyeu said that in an ideal world he'd like to give Ms. Cronin the position starting in October of 2018, in order to allow her three months to work with the outside Human Resources vendor and become acclimated. Presiding Commissioner Weter expressed his desire to table this item until the fourth quarter of 2018. Eastern Commissioner Phillips thanked Ms. Cronin for her proposal, and noted that a Human Resources Director is very much needed and long overdue. He noted that the position would greatly pay for itself. Presiding Commissioner Weter noted his support. Eastern Commissioner Phillips moved to begin the process of establishing an HR department, once research of budget and logistics

begins. Western Commissioner Bilyeu seconded the motion, but asked to consider a motion to begin the process now, which would not be completed until the budget is established. Clerk Kay Brown expressed her concern of being short-staffed during the rest of 2018, as there will be two more elections held. Highway Administrator Miranda Beadles noted her support of Ms. Cronin, and said that the current contract with the outside Human Resources vendor could be terminated, in order to allow this better option. Ms. Beadles noted that as a first-class county we should have an internal Human Resources department. Western Commissioner Bilyeu said that he is in full agreement with Ms. Beadles, but wants to make the decision wisely. Sheriff Cole inquired as to who would be the point of contact for the research of how this position could develop. Western Commissioner Bilyeu suggested a three-person team, consisting of Krista Cronin, Auditor Amy Dent, and Highway Administrator Miranda Beadles. He also suggested that Ms. Cronin work with Auditor Dent to develop a budget. Eastern Commissioner Phillips moved to begin the process of establishing a Human Resources department, contingent upon budget and timing issues.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 9:45 AM Highway Administrator Miranda Beadles**

Discussion - 05-24-18-4 Lease Review & Approval John Deere Motorgrader C1

Attendees: Highway Administrator Miranda Beadles, Auditor Amy Dent, Rance Burger with the Christian County Headliner

Late Arrival: Trisha Chapman with the Christian County Headliner

The Commission met with presenter Miranda Beadles, Highway Administrator, in regards to a lease review and approval for a John Deere motor grader for Common Two. It was noted that in February of 2018 the Commission approved the piggy-backing of two graders, one for Common One, and one for Common Two. Ms. Beadles noted that the grader for Common Two has arrived in Springfield, and she was presented the lease agreement from Murphy Tractor & Equipment, which has been approved by County Counselor Housley. Ms. Beadles reviewed the specifications, and noted that the total lease cost is \$173,936.51, to be paid over a three-year period (with payments each year of \$60,162.36). Presiding Commissioner Weter entertained a motion to approve the lease between Christian County representing Common Two and John Deere Financial.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Hosea Bilyeu, Western Commissioner
<b>SECONDER:</b>	Ralph Phillips, Eastern Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 10:00 AM Paragon Architecture and DeWitt & Associates  
Construction Manager at Risk**

Discussion - 05-24-18-5 Construction Progress & Decision Items

Attendees: Auditor Amy Dent, Rance Burger and Trisha Chapman with the Christian County Headliner, Building and Maintenance Supervisor Richard Teague, Sheriff Brad Cole, Michael Younglove with Paragon Architecture, Andrew Pitts with TreanorHL (via phone), Clerk Kay Brown, Paula Brumfield, Mike Sutton with DeWitt & Associates

The Commission met with presenters from Paragon Architecture and DeWitt & Associates in regards to construction progress on the Circuit Court building. Mr. Younglove noted that he had requested this meeting to keep the process moving forward. Discussion was held in regards to hardware, visitation rooms, cameras, microphones, the sally port, and the employee entrance gate. Mr. Younglove suggested change orders for the following items: Interior intercoms, at the cost of approximately \$8,000.00; intercom on pedestal at sally port doors, at the cost of approximately \$2,000.00; and a card reader at the employee gate, for a cost of approximately \$2,500.00. Mr. Younglove noted that a credit of approximately \$2,000.00 could come from the elimination of some conference room cameras, which are unneeded. Western Commissioner Bilyeu asked why these items were not addressed before during the design process. Sheriff Cole noted that it was his understanding that the architect would meet set guidelines and standards, and that when the budget was presented in the amount of \$80,000.00 for all of the electronic equipment to be installed, he and his staff expressed their concern that the budgeted amount wouldn't cover the costs of what he expected, but was assured several times that it would. Sheriff Cole then presented the Commission with a series of emails which address his concern that the holding cells are being built with non-detention grade locks, and are not being built to ACA standards. Mr. Younglove noted that there are detention-grade locks to be installed that fit the standard for a medium-level security cell. Sheriff Cole noted that the holding cells should be outfitted with high-level security in mind, as federal inmates will be held there. Discussion was then held in regards to holding an additional meeting with Midwest Public Risk, Simplex Grinnell, DeWitt & Associates, and Paragon Architecture, in order to address the issue. Presiding Commissioner Weter entertained a motion to table this discussion until Thursday, May 31, 2018 at 10:00 a.m.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 11:06 AM EMA Director Phil Amtower**

Discussion - 05-24-18-6 National Incident Management System Resolution

Attendees: Emergency Management Director Phil Amtower

The Commission met with presenter Phil Amtower, Emergency Management Director, in regards to the National Incident Management System Resolution. Mr. Amtower noted that this resolution was adopted years ago, however, it is being changed in order to maintain compliance with federal grants and reimbursements. Presiding Commissioner Weter entertained a motion to sign and approve the Resolution of the Christian County

Commission, Missouri to implement and adopt the National Incident Management System (NIMS) as the standard for mitigating, protecting, preventing, responding to and the recovering from all types of incidents and disasters; to provide and assist with the appropriate training on the National Incident Management System and its core components to personnel responsible for managing and/or supporting major emergency and disaster operations; and each government agency and/or political subdivision will identify any plans or procedures that need to be amended to facilitate implementation of the National Incident Management System.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**Motion/Vote - 11:15 AM Christian County Commission**

Discussion - 05-24-18-7 Closed Session Per RSMo 610.021.3 Personnel

Attendees: Teri LoPresti, Presiding Commissioner Weter, Western Commissioner Bilyeu, Eastern Commissioner Phillips, Christian County Clerk Kay Brown

Presiding Commissioner Weter entertained a motion to enter into closed session per RsMO 610.021.3 (regarding personnel) by means of roll call vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ralph Phillips, Eastern Commissioner
<b>SECONDER:</b>	Hosea Bilyeu, Western Commissioner
<b>AYES:</b>	Ray Weter, Ralph Phillips, Hosea Bilyeu

**III. Adjournment**

The meeting was closed at 12:05 PM

**12:05 PM**

Adjourn

Attendees: Teri LoPresti, Presiding Commissioner Weter, Western Commissioner Bilyeu, Eastern Commissioner Phillips, Christian County Clerk Kay Brown

The Christian County Commission is now back in regular session. Presiding Commissioner Weter adjourned the meeting.

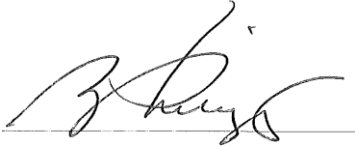
  
Ray Weter

Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



Ralph Phillips

Eastern Commissioner, Ralph Phillips